

May 15, 2017
Nazareth, Pennsylvania

The regular meeting of the Nazareth Area School District, Board of Directors held on Monday, May 15, 2017 at 7:30 p.m. in the Nazareth Area High School Walter L. Peters Board Room was called to order by Mr. Bradley at 7:33 p.m. The following members were present:

Kenneth Butz
Darrell Crook
Melissa Kalinoski
Adam McGlynn
Linda Stubits
Dominic Villani
Jerry Treon
Lorin Bradley

The following Board Member was absent: Mr. Joseph Vasko

Non-members present:

Dennis L. Riker, Ed.D, Superintendent; Stuart C. Whiteleather, Business Administrator/Board Secretary; Isabel C. Resende, Assistant Superintendent; Marge Grube, Cabinet Director of Support Services; Mark J. Madson, Ed.D, Director of Elementary Curriculum; Alan Davis, High School Principal; Robert P. Bauder, Middle School Principal; Joseph J. Yanek, Intermediate School Principal; Michael W. Uelses, Director of Information Technology; Gary Brienza, Solicitor; residents of the district and members of the press.

An Executive Session was held prior to this meeting for personnel and legal matters.

PLEDGE OF ALLEGIANCE

Approval of the minutes of the Regular Meeting of April 10, 2017, and the Regular Meeting of April 24, 2017 (To be approved at the second meeting of the month)

PUBLIC COMMENTS ON THE AGENDA: None

CORRESPONDENCE:

- A. Recognition by Mr. Alan Davis:
 - Thomas Bostian, SkillsUSA State Competition
 - Grace Graves, Artistic Discovery Congressional Art Award
 - Eagle Vision News Crew
 - Breanna Dech, Moravian Hall Square ceramics class.
- B. Recognition by Mr. Alan Davis, on behalf of Mr. Raymond Ramella:
 - Barbara VanBuskirk (Tennis Coach) and Ben Tauber (District Champion)
 - Seth Urffer (Swim Coach) and Steven Stasolla (EPC and Diving Champion), Blake Nesbitt, Carl McBride, Hannah Wasson, Victoria Palochik (All American)
 - Dave Crowell (PIAA Wrestling Coach of the Year) and the State Championship Wrestling Team (Individual State Champions Travis Stefanik and Sammy Sasso).
- C. Presentation by Ms. Isabel Resende
 - Inductees and Mentors

Correspondence

AREA UPDATES:

- A. Student Government Association Leaders [TBD]
(First Meeting of the Month)
- B. Building Principal Reports
Building Principal Written Area Updates submitted for Review
 - a. High School – Mr. Davis
 - b. Middle School – Mr. Kern
 - c. Intermediate School – Mr. Yanek
 - d. Shafer Elementary – Mr. Mudlock
 - e. Butz Elementary – Ms. Apruzzi
 - f. Lower Nazareth Elementary – Mr. Santos
- C. Board Committee Area Reports
 - a. Career Institute of Technology – Ms. Kalinoski/Mr. Vasko
 - b. Intermediate Unit #20 – Mr. Butz handed out *The Twenty*, Colonial Intermediate Unit 20 newsletter.

Area Updates

EDUCATION PROGRAM AND INFORMATION TECHNOLOGY DEPARTMENT CONSIDERATIONS:

- 1. Assistant Superintendent’s Report – Ms. Resende
Educational Program Written Report Submitted for Review
- 2. Educational Committee of the Board Report – Dr. McGlynn
- 3. Technology – Mr. Uelses - *Written Area Update Submitted for Review*
- 4. Technology Committee of the Board Report – Mr. Vasko

Education Program and Information Technology Department Considerations

No Action Taken:

- A. Approve the following request/s for homebound education for:
 - 1. Currently, no requests have been received.

- B. Approve the following trip request/s for professional development from:
 - 1. Currently, no requests have been received.

- C. Approve the following educational trip request/s from:
 - 1. Joseph Yanek, administrator, to attend the *MathCON Competition* on April 22, 2017, in Chicago, Illinois, at an approximate cost of \$1,888.30.
 - 2. Chris Knecht, teacher, to attend the *MathCON Competition* on April 22, 2017, in Chicago, Illinois, at an approximate cost of \$555.40.
 - 3. Jon Jenny, facilities and operations, to attend *Siemens ST 6254 Insight Workstation II Course* from August 15 to August 18, 2017 in Blue Bell, Pennsylvania, at an approximate cost of \$2,188.10.
 - 4. Bethany Badesso, teacher, to attend the *PSTA Annual Conference* from November 30 to December 2, 2017, in State College, Pennsylvania, at an approximately cost of \$913.48.

- D. Approve the following internship request/s from:
 - 1. Currently, no requests have been received.

- E. Approve the following student teacher request/s:
 - 1. Currently, no requests have been received.

- F. Approve a request from Abby Mahone, doctoral student at Lehigh University, to conduct a research study on *The Influence of School Context and Performance on Principal Time Use* with the participation of Nazareth Area School District principals, on a voluntary basis during the 2017-2018 school year, particularly from October 2 – 27, 2017.

- G. Approve the Affiliation Agreement between Wilkes University and Nazareth Area School District for a five-year term from April 19, 2017.

Approve
Educational
Trip Requests

Approve
Research Study

Approve
Wilkes Univ.
Affiliation
Agreement

The Federal Programs Report is included with the agenda documents. No Board action will be required on this particular item.

FINANCIAL BOARD CONSIDERATIONS:

- 1. Business Administrator’s Report – Mr. Whiteleather
- 2. Audit and Finance Committee Report of the Board – Mr. Treon

Financial
Board
Consideration

No Action Taken:

- | | |
|--|--|
| A. Ratification/Approval of Financial Reports -
In conformity with provisions under the Public School Code and Series 700 of the Board Policy Manual, the Board at this time shall consider ratification/approval of current school district financial reports including the treasurer's report, all of which have been provided to the Board in advance of tonight's meeting and will be included in the official Minutes of this meeting. | Approval
Financial Reports |
| B. Ratification/Approval of Payment of Bills -
At this time, the Board shall consider ratification/approval of all the bills paid from the school district's funds since the last regular meeting of the Board, as previously presented to the Board prior to tonight's meeting and will be included in the official Minutes of this meeting. | Approve Bill
Payments |
| C. Authorize the 2016-2017 budget transfers, as per Section 609 of the Pennsylvania School Code, which have been previously presented to the Board, and will be included in the official Minutes of this meeting. | Approve 2016-
2017 Budget
Transfers |
| D. Approve the schedule of payments for participation at Northampton Community College for the 2017-2018 fiscal year. Operating costs will be paid monthly, and capital outlay costs will be paid on August 1, 2017. | Approve 2017-
2018 NCCC
Payments |
| E. Approval of the Real Estate Tax Rebate Program Resolution for the 2017-2018 fiscal year, as previously presented to the Board, and which becomes part of this resolution through reference. | Approve 2017-
2018 Real Estate
Tax Rebate
Program |
| F. Authorize the Administration to pay all charter and cyber charter school tuition invoices via subsidy deduct coming from the Pennsylvania Department of Education, as previously discussed and presented to the Board, and which becomes part of this resolution through reference. | Approve
Cyber/Charter
Payment Method |
| G. Award revised bids for custodial supplies for the 2017-2018 school year, as previously presented to the Board, and which becomes part of this resolution through reference. The previously awarded vendor (Interline Brands) submitted incorrect pricing on bid. The next low bid (Veritiv) is reflected on the list presented for Board approval. | Approve 2017-
2018 Revised
Bids |

FINANCIAL BOARD RESOLUTIONS:

**Financial
Board
Resolutions**

A motion was made by Mr. Treon, seconded by Mr. Villani, to approve Items A through F:

- | | |
|--|---------------------------------|
| A. Approval of 4 year, \$1 buyout technology leasing in the amount to be determined with American Capital for 1600 Dell Chromebooks at annual payments to be determined, effective with the 2017-18 fiscal year. | Approve
Technology
Leases |
|--|---------------------------------|

- B. Approval of 4 year, \$1 buyout technology leasing in the amount to be determined with Apple Financial Services for 175 Macbooks, 170 iPads, 146 Apple TVs at annual payments to be determined, effective with the 2017-18 fiscal year.
- C. Approve the following vision benefit rates from Vision Benefits of America II, Inc. for the 2016-17 and 2017-18 fiscal years.

Approve 2016-2017 and 2017-2018 Vision Benefit Rates

Active Employees		
<u>Coverage</u>	<u>Non-Admin</u>	<u>Admin*</u>
Single	\$ 5.15	\$ 15.12
Family	\$ 9.75	

*composite rate single/family

Retirees and Cobra		
<u>Coverage</u>	<u>Non-Admin</u>	<u>Admin*</u>
Single	\$ 5.25	\$ 15.42
Family	\$ 9.75	

*composite rate single/family

- D. Approve the student accident insurance for the 2017-18 school year (8/16/17-8/15/18) with Bollinger Specialty Group in the amount of \$85,927.00 for all athletes with a 70% co-insurance, \$2 million maximum benefit, 2 year benefit period, full excess payment basis, and \$250.00 deductible.
- E. Approve the following Employee Benefit Trust of Eastern Pennsylvania (EBTEP) Monthly Funding Rates for the Nazareth Area School District, effective July 1, 2017:

Approve 2017-2018 Student Accident Insurance

Approve 2017-2018 EBTEP Rates

Active Employees:

<u>Coverage</u>	<u>2016-17 Rates</u>	<u>2017-18 Rates</u>	<u>Increase</u>	<u>Increase</u>
Medical	\$ 1,180.00	\$ 1,245.35	\$ 65.35	5.5%
Prescription	\$ 290.00	\$ 275.73	\$ (14.27)	-4.9%
Dental	\$ 95.00	\$ 91.18	\$ (3.82)	-4.0%
Total	\$ 1,565.00	\$ 1,612.26	\$ 47.26	3.0%

F. Approve the following Employee Benefit Trust of Eastern Pennsylvania (EBTEP) Monthly COBRA and Retiree Rates with the 2% administrative fee, as recommended by Conrad Siegel Actuaries, for the Nazareth Area School District, effective July 1, 2017:

Approve 2017-2018 EBTEP COBRA and Retiree Rates

COBRA and Retirees Rates:

Medical and RX	2016-17 Traditional Rates	2017-18 Traditional Rates	Increase	Increase	2017-18 PPO Rates (New)
Single	\$ 706.37	\$ 740.36	\$ 33.99	4.8%	\$ 661.22
Husband & Wife	\$ 1,554.01	\$ 1,628.79	\$ 74.78	4.8%	\$ 1,454.67
Two Party	\$ 1,271.47	\$ 1,332.64	\$ 61.17	4.8%	\$ 1,190.19
Family	\$ 1,977.84	\$ 2,073.00	\$ 95.16	4.8%	\$ 1,851.40
Parent & Children	\$ 1,483.38	\$ 1,554.75	\$ 71.37	4.8%	\$ 1,388.56
<u>Dental:</u>					
Single	\$ 42.01	\$ 41.70	\$ (0.31)	-0.7%	\$ 41.70
Two Party	\$ 81.99	\$ 81.38	\$ (0.61)	-0.7%	\$ 81.38
Family	\$ 129.93	\$ 128.97	\$ (0.96)	-0.7%	\$ 128.97

The motion carried with a roll call vote:

Yes: 8 No: 1

Dr. Stubits voted no to Items A and B only.

PERSONNEL BOARD CONSIDERATIONS:

1. Personnel – Dr. Riker
2. Board Personnel Committee Report – Ms. Kalinoski

A. At the current time, there are no Personnel considerations.

PERSONNEL BOARD RESOLUTIONS:

A motion was made by Mr. Villani, seconded by Mr. Butz, to approve Item A:

A. Approve the addition of the following to the appropriate substitute list, effective the first day of employment, or as otherwise listed, and pending receipt of all required paperwork:

**Personnel
Board
Resolutions**

Approve
Substitute
Additions

Teachers:

Ashley Carr Pre K – 4
Lisa Dunlap Early Childhood and Elementary Education

Support Staff:

Haixia Huang Associate Nurse
Lauren Lakiotis Associate Nurse
Lisa Symia Food Services

The motion carried with a unanimous voice vote.

FACILITIES AND OPERATIONS CONSIDERATIONS:

1. Cabinet Director of Support Services – Ms. Grube
2. Facilities and Operations – Mr. Zemanick/Ms. Crane - Written Area Updates Submitted for Review
3. Facilities and Operations Committee of the Board Report – Mr. Butz

Facilities and
Operations
Considerations

No Action Taken:

- A. Approve the disposal of the following equipment that is obsolete and not economically feasible to repair, in accordance with District Policy #706.1:

Approve
Equipment
Disposal

Asset #	Type	Make	Model	Serial	Disposal	Location
007191	Paper Folder	DynaFold	De-380	6691	EBAY	Business Office

- B. Approve a Change Order for JBM Mechanical for the Nazareth Area High School chiller replacement project for re-using existing refrigerant piping and to resolve unused material allowances. This Change Order results in a credit in the amount of \$16,600.00.

Approve
Change Order –
HS Chiller
Replacement

FACILITIES AND OPERATIONS RESOLUTIONS:

A motion was made by Mr. Butz, seconded by Mr. Treon, to approve Items A through H:

Facilities and
Operations
Resolutions

- A. Authorize the Administration to enter into an agreement with Adidas America, Inc., as per the terms and conditions previously presented to the Board, and which becomes part of this resolution through reference.

Approve
Agreement –
Adidas America,
Inc.

- | | |
|--|--|
| B. Authorize the Administration to enter into agreements with Coordinated Health, as per the terms and conditions previously presented to the Board, and which become part of this resolution through reference. | Approve Agreement – Coordinated Health |
| C. Approve the facility use requests, as previously presented and as approved by the Board and Administration, and which become part of this resolution through reference. | Approve Facility Use Requests |
| D. Authorize the Administration to enter in an agreement with Commtech for a new stadium sound system for the all-purpose field located at Nazareth Area High School, as per the terms and conditions previously presented to the Board, and which becomes part of this resolution through reference. Funding, \$33,674.33, will be through the Capital Projects Fund. | Approve Agreement – Commtech |
| E. Authorize the Administration to enter into an agreement with FastSigns of Easton for a new digital scoreboard/display board for the all-purpose field located at Nazareth Area High School, as per the terms and conditions previously presented to the Board, and which becomes part of this resolution through reference. Funding, \$163,914.00, will be through the Capital Projects Fund. | Approve Agreement - FastSigns |
| F. Authorize the Administration to enter into an agreement with Wacor Electronic Systems for camera installation, as per the terms and conditions previously presented to the Board, and which becomes part of this resolution through reference. Funding, \$272,102.07, will be from the General Obligation Bond Series 2017-2017A. | Approve Agreement – Wacor Electronic Systems |
| G. Authorize the Administration to enter into an agreement with Sidium Solutions for server and storage installation, as per the terms and conditions previously presented to the Board, and which becomes part of this resolution through reference. Funding will be \$79,345.12 from the General Obligation Bond Series 2017-2017A and \$66,512.18 from the Technology Capital Projects Fund. | Approve Agreement – Sidium Solutions |
| H. Authorize D’Huy Engineering to prepare the bid documents for a new baseball field. Professional fees related to Northampton County Conservation District approvals, Upper Nazareth Township land development (if required) property/topographic survey, geotechnical investigations, and storm water analysis and design will be billed as Additional Services in accordance with the Retainer Agreement. Funding will be from the General Obligation Bond Series 2017-2017A. | Authorize D’Huy to Prepare Bids – Baseball Field |

The motion carried with a roll call vote:

Yes: 8 No: 1

Dr. Stubits voted no to Item E only.

SUPPORT SERVICES CONSIDERATIONS: (Transportation, Food Service, and Athletics)

Support
Services
Considerations

1. Food Service – Ms. Garr - Written Area Updates Submitted for Review
2. Food Service Committee of the Board Report – Dr. Stubits
3. Transportation – Ms. Grube
4. Transportation Committee of the Board Report – Mr. Crook
5. Athletics – Mr. Ramella - Written Area Update Submitted for Review
6. Athletic Committee of the Board Report – Mr. Villani

A. Approve the following athletic trip request/s from:

1. Currently, no request have been received.

SUPERINTENDENT’S REPORT:

Superinten-
dent’s Report

1. Board Update – Dr. Riker
2. Nazareth Area School District Board’s Advisory Committee - Mr. Villani
3. Nazareth Area School District Liaison Committee
4. Ad Hoc Board Committees: (Updates, if necessary)
 - a. COG – Dr. Stubits

OLD BUSINESS: None

Old Business

BRIEF COMMUNITY CORNER: None

Brief
Community
Corner

NEW BUSINESS: None

New Business


ANNOUNCEMENT OF MEETINGS (Please see attached list)

Announcement
of Meetings

A motion was made by Mr. Treon, seconded by Mrs. Kalinoski to adjourn the meeting. After a unanimous voice vote, the meeting was adjourned at 8:45 p.m.

Adjournment

Respectfully submitted,


Stuart C. Whiteleather
Board Secretary
Nazareth Area School District

The following are upcoming meeting dates for May:

5/2/17	Education Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
	Technology Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
5/9/17	Support Services Committee Meetings for General Purposes Walter L. Peters Board Room	6:30 p.m.
5/15/17	Executive Session for Personnel and Legal Purposes Dr. Riker's Office	6:30 p.m.
	Board Meeting for General Purposes Walter L. Peters Board Room	7:30 p.m.
	Blue Eagle Education Foundation Meeting North Campus Conference Room	6:30 p.m.
5/16/17	Personnel Committee Meeting** Walter L. Peters Board Room	6:30 p.m.
5/22/17	Board Meeting for General Purposes Walter L. Peters Board Room	7:30 p.m.
5/23/17	Audit and Finance Committee Meeting for General Purposes Business Administrator's Office	6:30 p.m.
	2020 Committee Meeting for General Purposes Business Administrator's Office After A&F Meeting This meeting was cancelled.	

**Indicates meeting is a closed meeting.

The following are upcoming meeting dates for June:

6/6/17	Education Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
	Technology Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
6/13/17	Support Services Committee Meetings for General Purposes Walter L. Peters Board Room	6:30 p.m.
6/19/17	Executive Session for Personnel and Legal Purposes Dr. Riker's Office	6:30 p.m.
	Board Meeting for General Purposes (Only one Board Meeting this month) Walter L. Peters Board Room	7:30 p.m.
	Blue Eagle Education Foundation Meeting North Campus Conference Room	6:30 p.m.
6/20/17	Personnel Committee Meeting** Walter L. Peters Board Room	6:30 p.m.
No Meeting This Month	Audit and Finance Committee Meeting for General Purposes Business Administrator's Office	

**Indicates meeting is a closed meeting.

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