

May 22, 2017  
Nazareth, Pennsylvania

The regular meeting of the Nazareth Area School District, Board of Directors held on Monday, May 22, 2017 at 7:30 p.m. in the Nazareth Area High School Walter L. Peters Board Room was called to order by Mr. Bradley at 7:30 p.m. The following members were present:

Kenneth Butz  
Darrell Crook  
Melissa Kalinoski  
Adam McGlynn  
Joseph Vasko  
Dominic Villani  
Jerry Treon  
Lorin Bradley

The following Board Member was absent: Dr. Linda Stubits

Non-members present:

Dennis L. Riker, Ed.D, Superintendent; Stuart C. Whiteleather, Business Administrator/Board Secretary; Isabel C. Resende, Assistant Superintendent; Janet Wolff, Director of Elementary Curriculum; Jill M. Mahady, Chief of School Police; Donna M. Garr, Director of Food Services; Annette Findon, Administrative Assistant to the Superintendent; Dana Lohman, Human Resources Administrative Assistant; Michael T. Santos, Lower Nazareth Elementary School Principal; William S. Mudlock, Shafer Elementary School Principal; Michael F. Fahey, Senior Application/Network Administrator; Gary Brienza, Solicitor; residents of the district and members of the press.

### **PLEDGE OF ALLEGIANCE**

The minutes of the Regular Meeting of April 10, 2017, and the Regular Meeting of April 24, 2017 were approved as presented.

**PUBLIC COMMENTS ON THE AGENDA:** None

### **CORRESPONDENCE:**

A. "I Touched the Future" Award Presentations – Dr. Riker presented awards to:

Barbara Able, Barry Honsel, Dr. Greg Shoemaker

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Correspondence

**AREA UPDATES:**

- A. Education Program Updates
- B. Support Services Updates
- C. Financial Updates

**EDUCATION PROGRAM AND INFORMATION TECHNOLOGY DEPARTMENT RESOLUTIONS:**

A motion was made by Mr. Villani, seconded by Dr. McGlynn to approve Items A through H:

- A. Approve the following request/s for homebound education for:
  - 1. Currently, no requests have been received.
- B. Approve the following trip request/s for professional development from:
  - 1. Currently, no requests have been received.
- C. Approve the following educational trip request/s from:
  - 1. Joseph Yanek, Administrator, to attend the *MathCON Competition* on April 22, 2017, in Chicago, Illinois, at an approximate cost of \$1,888.30.
  - 2. Chris Knecht, Teacher, to attend the *MathCON Competition* on April 22, 2017, in Chicago, Illinois, at an approximate cost of \$555.40.
  - 3. Jon Jenny, Facilities and Operations, to attend *Siemens ST 6254 Insight Workstation II Course* from August 15 to August 18, 2017 in Blue Bell, Pennsylvania, at an approximate cost of \$2,188.10.
  - 4. Bethany Badesso, Teacher, to attend the *PSTA Annual Conference* from November 30 to December 2, 2017, in State College, Pennsylvania, at an approximately cost of \$913.48.
  - 5. Donna Garr, Administrator, to attend the *School Nutrition Association Workshop/Conference* from August 6 to 10, 2017, in Pocono Manor, Pennsylvania, at an approximate cost of \$1,027.82.
- D. Approve the following internship request/s from:
  - 1. Currently, no requests have been received.
- E. Approve the following student teacher request/s:
  - 1. Currently, no requests have been received.
- F. Approve a request from Abby Mahone, doctoral student at Lehigh University, to conduct a research study on *The Influence of School Context and Performance on Principal Time Use* with the participation of Nazareth Area School District principals, on a voluntary basis during the 2017-2018 school year, particularly from October 2 – 27, 2017.

**Area Updates**

**Education Program and Information Technology Department Resolutions**

Approve Educational Trip Requests

Approve Research Study

G. Approve the Affiliation Agreement between Wilkes University and Nazareth Area School District for a five-year term from April 19, 2017.

Approve  
Wilkes Univ.  
Affiliation  
Agreement

H. BE IT RESOLVED, that the actions of the Hearing Committee at the Student Disciplinary Hearing held on May 16, 2017 are hereby accepted, and that the Adjudication in the matter of such student disciplinary action for Student #202249 be permanent expulsion and is hereby ratified in all respects as the action of the Board of School Directors of the Nazareth Area School District.

Approve  
Expulsion

The motion carried with a roll call vote:

Yes: 8 No: 0

***The Federal Programs Report is included with the agenda documents. No Board action will be required on this particular item.***

**FINANCIAL BOARD RESOLUTIONS:**

**Financial  
Board  
Resolutions**

A motion was made by Mr. Treon, seconded by Mr. Vasko to approve Items A through G:

A. Ratification/Approval of Financial Reports -

In conformity with provisions under the Public School Code and Series 700 of the Board Policy Manual, the Board at this time shall consider ratification/approval of current school district financial reports including the treasurer's report, all of which have been provided to the Board in advance of tonight's meeting and will be included in the official Minutes of this meeting.

Approval  
Financial Reports

B. Ratification/Approval of Payment of Bills -

At this time, the Board shall consider ratification/approval of all the bills paid from the school district's funds since the last regular meeting of the Board, as previously presented to the Board prior to tonight's meeting and will be included in the official Minutes of this meeting.

Approve Bill  
Payments

C. Authorize the 2016-2017 budget transfers, as per Section 609 of the Pennsylvania School Code, which have been previously presented to the Board, and will be included in the official Minutes of this meeting.

Approve 2016-  
2017 Budget  
Transfers

D. Approve the schedule of payments for participation at Northampton Community College for the 2017-2018 fiscal year. Operating costs will be paid monthly, and capital outlay costs will be paid on August 1, 2017.

Approve 2017-  
2018 NCCC  
Payments

- E. Approval of the Real Estate Tax Rebate Program Resolution for the 2017-2018 fiscal year, as previously presented to the Board, and which becomes part of this resolution through reference.
- F. Authorize the Administration to pay all charter and cyber charter school tuition invoices via subsidy deduct coming from the Pennsylvania Department of Education, as previously discussed and presented to the Board, and which becomes part of this resolution through reference.
- G. Award revised bids for custodial supplies for the 2017-2018 school year, as previously presented to the Board, and which becomes part of this resolution through reference. The previously awarded vendor (Interline Brands) submitted incorrect pricing on bid. The next low bid (Veritiv) is reflected on the list presented for Board approval.

Approve 2017-2018 Real Estate Tax Rebate Program

Approve Cyber/Charter Payment Method

Approve 2017-2018 Revised Bids

The motion carried with a roll call vote:

Yes: 8 No: 0

**PERSONNEL BOARD RESOLUTIONS:**

**Personnel Board Resolutions**

A motion was made by Mrs. Kalinoski, seconded by Mr. Villani, to approve Items A through H:

- A. Approve the re-appointment of Stuart Whiteleather as the Board Secretary for a one-year term beginning July 1, 2017 through June 30, 2018.
- B. Approve the re-appointment of Kenneth N. Butz, Jr. as the School District Treasurer, for a one-year term beginning July 1, 2017 through June 30, 2018, with no compensation.
- C. Approve the following requests for uncompensated leave from:
  - 1. Elizabeth Favorito, associate librarian, on May 12, 2017.
  - 2. Nadine Smith, associate teacher, on May 22, 2017.
- D. Approve the following requests for leaves of absences from:
  - 1. Employee #FMLA 16/17 - 38, beginning approximately May 2, 2017 through approximately June 13, 2017.
  - 2. Employee #FMLA 16/17 - 39, beginning approximately August 23, 2017 through approximately December 4, 2017.
  - 3. Employee #FMLA 16/17 - 40, beginning approximately March 24, 2017 through approximately June 15, 2017.
  - 4. Employee #FMLA 16/17 - 41, beginning approximately April 6, 2017 through approximately May 15, 2017.

Approve Board Secretary

Approve Treasurer

Approve Uncomp. Leave

Approve FMLA

5. Employee #FMLA 16/17 - 42, beginning approximately August 23, 2017 through approximately sometime in August, 2018.

E. Approve the following resignation from:

1. Corey Olewine, Custodian, Nazareth Area Intermediate School, effective May 30, 2017, pending approval as a replacement maintenance - groundskeeper/utility person.

Approve  
Resignation

F. Accept the following retirements for:

1. Currently, no retirements have been received.

G. Approve the hiring of the following personnel:

1. Corey Olewine as a replacement maintenance - groundskeeper/utility person, with an initial assignment in the Maintenance Building, effective May 30, 2017, and with other terms and conditions currently in effect between the Nazareth Area School District and the Teamsters' Association, and pending receipt of all required paperwork.
2. Eric Schoeneberger for student summer help - HVAC, effective in June of 2017, at a rate of \$10.00 per hour.
3. Kole Pokrivsak for student summer help - HVAC, effective in June of 2017, at a rate of \$10.00 per hour.
4. Rachel Talley as a replacement teacher, with an initial assignment at the Nazareth Area Intermediate School, effective August 23, 2017, at Step 2 of the Bachelor's Salary Schedule, \$53,393.00, and with other terms and conditions currently in effect between the Nazareth Area School District and the Education Association, and pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.
5. Nicole Bloise as the Marketing Specialist for the Nazareth Area School District, beginning July 1, 2017 through June 30, 2018, as previously presented to the Board, and which becomes part of this resolution through reference.
6. Adam Syty as a long-term substitute teacher at the High School during the leave of Alison Carroll, effective August 23, 2017, at Step 1 of the Master's +30 Salary Schedule, \$55,921.00, and with other terms and conditions currently in effect between the Nazareth Area School District and the Education Association, and pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.

Approve New  
Hires

H. Approve the addition of Annette Markle to the approved food service substitute list, effective the first day of employment, and pending receipt of all required paperwork.

Approve Food  
Service Sub.

The motion carried with a roll call vote:

Yes: 8 No: 0

Mr. Butz abstained from Item B only.

**FACILITIES AND OPERATIONS RESOLUTIONS:**

A motion was made by Mr. Vasko, seconded by Mrs. Kalinoski, to approve Items A through C:

A. Approve the disposal of the following equipment that is obsolete and not economically feasible to repair, in accordance with District Policy #706.1:

Asset #	Type	Make	Model	Serial	Disposal	Location
007191	Paper Folder	DynaFold	De-380	6691	EBAY	Business Office

B. Approve a Change Order for JBM Mechanical for the Nazareth Area High School chiller replacement project for re-using existing refrigerant piping and to resolve unused material allowances. This Change Order results in a credit in the amount of \$16,600.00.

C. Approve the facility use requests, as previously presented and as approved by the Board and Administration, and which become part of this resolution through reference.

The motion carried with a roll call vote:

Yes: 8 No: 0

**SUPPORT SERVICES RESOLUTIONS: (Transportation, Food Service, and Athletics)**

A. Approve the following athletic trip request/s from:  
1. Currently, no request have been received.

**SUPERINTENDENT’S REPORT:** Dr. Riker thanked the Board for allowing the “I Touch the Future” recognitions.

Facilities and Operations Resolutions

Approve Equipment Disposal

Approve Change Order – HS Chiller Replacement

Approve Facility Use Requests

Support Services Resolutions

Superintendent’s Report

**OLD BUSINESS:** None

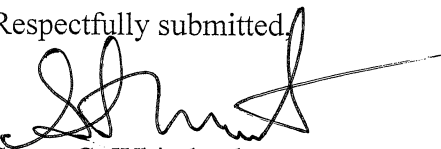
**BRIEF COMMUNITY CORNER:** None

**NEW BUSINESS:** Mr. Crook discussed the NCC newsletter which recognizes NASD graduates.

**ANNOUNCEMENT OF MEETINGS** (Please see attached list)

A motion was made by Mr. Treon, seconded by Dr. McGlynn to adjourn the meeting. After a unanimous voice vote, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Stuart C. Whiteleather  
Board Secretary  
Nazareth Area School District

**Old Business**

**Brief  
Community  
Corner**

**New Business**

**Announcement  
of Meetings**

**Adjournment**

The following are upcoming meeting dates for May:

5/2/17	Education Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
	Technology Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
5/9/17	Support Services Committee Meetings for General Purposes Walter L. Peters Board Room	6:30 p.m.
5/15/17	Executive Session for Personnel and Legal Purposes Dr. Riker's Office	6:30 p.m.
	Board Meeting for General Purposes Walter L. Peters Board Room	7:30 p.m.
	Blue Eagle Education Foundation Meeting North Campus Conference Room	6:30 p.m.
5/16/17	Personnel Committee Meeting** Walter L. Peters Board Room	6:30 p.m.
5/22/17	Board Meeting for General Purposes Walter L. Peters Board Room	7:30 p.m.
5/23/17	Audit and Finance Committee Meeting for General Purposes Business Administrator's Office	6:30 p.m.
	<del>2020 Committee Meeting for General Purposes Business Administrator's Office</del> After A&F Meeting This meeting was cancelled.	

\*\*Indicates meeting is a closed meeting.



The following are upcoming meeting dates for June:

6/6/17	Education Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
	Technology Committee Meeting for General Purposes Walter L. Peters Board Room	6:30 p.m.
6/13/17	Support Services Committee Meetings for General Purposes Walter L. Peters Board Room	6:30 p.m.
6/19/17	Executive Session for Personnel and Legal Purposes Dr. Riker's Office	6:30 p.m.
	Board Meeting for General Purposes (Only one Board Meeting this month) Walter L. Peters Board Room	7:30 p.m.
	Blue Eagle Education Foundation Meeting North Campus Conference Room	6:30 p.m.
6/20/17	Personnel Committee Meeting** Walter L. Peters Board Room	6:30 p.m.
No Meeting This Month	Audit and Finance Committee Meeting for General Purposes Business Administrator's Office	

\*\*Indicates meeting is a closed meeting.

