

SECTION: COMMUNITY

TITLE: SCHOOL VOLUNTEERS

ADOPTED: APRIL 25, 2005

REVISED:

# NAZARETH AREA SCHOOL DISTRICT

<p>1. Purpose</p> <p>2. Definitions</p> <p>3. Authority</p>	<p style="text-align: center;">916. SCHOOL VOLUNTEERS</p> <p>The Board recognizes that quality educational programs require the active support and involvement of everyone associated with our schools. School volunteers can make valuable contributions to the educational program. The use of school volunteers is endorsed by the Board, subject to legal requirements and administrative procedures.</p> <p><b>Occasional Volunteer</b> – any individual who serves as a volunteer a limited number of times during a single school year and has contact with students only under the direct supervision of district staff. A homeroom parent is an example of this type of volunteer.</p> <p><b>Supervised Special Events Volunteer</b> – any individual who serves as a volunteer for special school events and has contact with students only under the direct supervision of district staff. A parent serving as a student chaperone at a dance or a volunteer at a holiday party are examples of this type of volunteer.</p> <p><b>Unsupervised Special Events Volunteer</b> – any individual who serves as a volunteer for special school events such as field trips and has contact with students outside of direct supervision by district staff. A parent serving as a student group chaperone for a school trip is an example of this type of volunteer.</p> <p><b>Regular Volunteer</b> – any individual who frequently and regularly serves as a volunteer and who has both supervised and unsupervised contact with students. A parent who comes to a classroom or the school on a regular basis to work with small groups of students is an example of this type of volunteer.</p> <p><b>Break in Service</b> – is defined as a time period of three (3) consecutive school semesters during which an individual does not serve as a volunteer in any classification.</p> <p>The Board authorizes the use of parents, community members, and others as volunteers to assist and supplement regular district staff.</p>
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Volunteers who are continuously approved as volunteers would not need to have their criminal history and child abuse clearances renewed each year. A renewal would be required after a break in service or if the volunteer applies for a paid position and more than one (1) year has elapsed since the last clearances were completed.

Occasional volunteers and supervised special events volunteers are not required to obtain clearances. An individual volunteer in either of these two (2) classes of volunteers may elect to secure a clearance at their sole expense.

The volunteer must agree to be bound by all applicable privacy laws and regulations. In addition, the volunteer shall adhere to all rules and regulations and administrative guidelines governing the conduct of the district's professional employees.

Volunteers will not be permitted to directly administer student discipline outside of the guidelines established by the building administrator.

Volunteers will be provided the same liability insurance coverage as provided for employees of the district.

Volunteers who transport students in personal vehicles must abide by all policies and procedures established by the district.

Volunteers must sign in at the building office as they enter the building.